

# DECORATOR ORDER FORM

## Show Information

Show Name: Suburban Boston Home Show Show Code: TC S26  
Venue: Tsongas Center at UMass Lowell Show Dates: April 11 & 12, 2026

## Exhibitor Information

Company Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

## Order

This form must be submitted via email no later than **April 8, 2026**.

All forms must be submitted no later than the Wednesday before the show starts to ensure your order is processed.

Onsite orders are subject to availability and cannot be guaranteed—placing your order before the submission date is strongly recommended.

Service	Floor Rate	Quantity	Total (Includes Tax)
Chair	\$15.00		
6' Plain Table	\$40.00		
6' Skirted Table Black or White	\$60.00		
Round Table	\$50.00		
Carpet is unavailable	N/A		

Total Charges: \_\_\_\_\_

## Payment

Payments can only be made online. Please visit [acsshows.com](http://acsshows.com) > I Am An Exhibitor > Pay For Your Booth Online or click the link below:

[www.acsshows.com/current-exhibitors/pay-for-your-booth/1](http://www.acsshows.com/current-exhibitors/pay-for-your-booth/1)

Please select the show you are exhibiting in. In the "Invoice Number" field, enter "Deco" as your invoice number.

A confirmation email will be sent to you once the payment has been processed. All orders must be paid in full before services will be provided.

## Submit Your Completed Form

Once you've completed this form, please email it to ACS via the email and subject line below.

Email Address: [orders@acsshows.com](mailto:orders@acsshows.com)

Email Subject Line: TC S26 - Decorator Order Form

For questions or assistance, please feel free to reach out to [info@acsshows.com](mailto:info@acsshows.com).

# Tsongas Center at UMass Lowell

300 Martin Luther King Way, Lowell, MA 01852

## Exhibitor Services Order Form

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Alternative Phone #: \_\_\_\_\_

Representative (print your name): \_\_\_\_\_

Signature: \_\_\_\_\_ Email: \_\_\_\_\_

Qty	Booth Power Devices	*Advance Order Price	Show Order Price	Total Price
	110 volt receptacle 500 watts	\$100.00	\$130.00	\$
	110 volt receptacle 2000 watts	\$120.00	\$150.00	\$
	Water Service 11-100 Gallons 0-10 Gallons FREE Must provide own hoses and pump	\$100.00	\$115.00	\$
Other Services quoted on individual bases:				\$
Total (Includes Taxes)	\$	\$	\$	\$

**Please charge my: (Please note – we CANNOT accept American Express)**

CIRCLE ONE:      VISA      MASTERCARD      DISCOVER

Card #: \_\_\_\_\_ Exp Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

I hereby authorize a charge in the amount of \$\_\_\_\_\_ as payment for electrical services from the Tsongas Center. I agree to pay the stated amount in full when billed, or in extended payments in accordance with the standard policy of the issuing credit card company.

Signature of Cardholder: \_\_\_\_\_ Date: \_\_\_\_\_

**Credits WILL NOT be issued after show ends on Sunday if you have a problem with electric please take care of it during show days.**

**ELECTRICAL ORDERS CANNOT BE CALLED IN BY PHONE – WE WILL ONLY ACCEPT FAXES OR ORDERS BY MAIL. All electrical charges must be paid PRIOR to services rendered by using this credit card authorization form or by check made payable to TSONGAS CENTER. ELECTRICAL SERVICES WILL NOT BE SUPPLIED UNTIL PAYMENT IS RECEIVED IN FULL.**

**RETURN THIS FORM AND PAYMENT TO:**

**Tsongas Center**

c/o Katelyn Verville & Sydney Walsh

[Katelyn.Verville@oakviewgroup.com](mailto:Katelyn.Verville@oakviewgroup.com) and [Sydney.walsh@oakviewgroup.com](mailto:Sydney.walsh@oakviewgroup.com)

UMass Lowell is proud to provide wireless network access in the Tsongas Center. The information below will help you connect to the wireless network.

## Wireless Network Name: **UMassLowell** (may appear as an Unsecured Network)

- Notes:**
- After connecting to Wi-Fi network, please open a web browser and complete Visitor Self Registration.
  - You may see other wireless networks listed – you should only connect to the one listed above.

### Microsoft Windows

1. Before proceeding, make sure the wireless radio on your computer is turned on. The steps will vary depending on the manufacturer of your computer.
2. Click on the wireless icon (📶 or 📶 or 📶) in the task bar area to view the available wireless networks.
3. Click on the network **“UMassLowell”** and click **“Connect”**

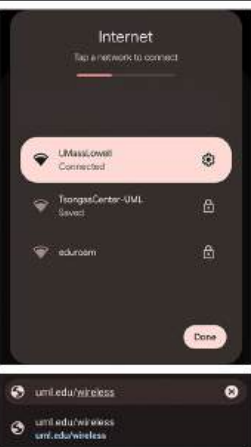


### Apple Macintosh OS

1. If your Wi-Fi is turned off, click on the Wi-Fi icon (📶) in the menu bar and select **“Turn Wi-Fi On”**:  

2. Click on the Wi-Fi icon (📶) in the menu bar and select the **“UMassLowell”** network  


### Android

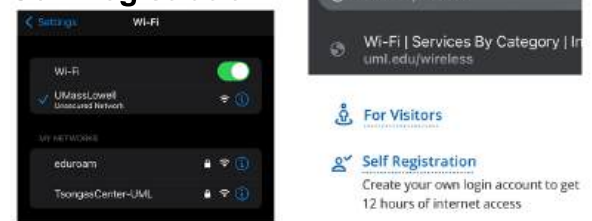


1. Under the phone's **“Settings”** -> **“Wi-Fi”** or **“Network & Internet”** ( -> **“Internet”**), make sure Wi-Fi is ON and connect to **“UMassLowell”**
2. In a browser, navigate to **“uml.edu/wireless”**, click **“For Visitors”** and then **“Self Registration”**



### iOS (iPhone, iPad)

1. Under the phone's **“Settings”** -> **“Wi-Fi”**, make sure Wi-Fi is ON and connect to **“UMassLowell”**
2. In a browser, navigate to **“uml.edu/wireless”**, click **“For Visitors”** and then **“Self Registration”**



- You will either be redirected to your web browser or open your web browser and navigate to **“uml.edu/wireless”** and click **“Self Registration”** under VISITOR ACCESS
- Please enter your Name, Email Address, Mobile Number, Mobile Carrier, and Accept Terms of Use to register.
- A Registraron Receipt and Log In credentials will be generated with the **email address as the Username** and the **eight number Password sent via email and text message**.
- Log In to be granted access for **12 hours** from the time of request, and repeat if access expires after 12 hours.

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## STEP 1

### VISITOR ACCESS

University guests can either self register or find a university sponsor to get on the network. If you are a visitor and would like access for the day please follow these links and directions:

[Self Registration](#) - Create your own login account to get 12 hours of internet access.

[Sponsored Guest](#) - Have a university member add your device's MAC address to get internet access.

## STEP 2

Guests to UMass Lowell that do not have eduroam credentials, please complete the form below to gain access to the UMass Lowell guest wireless network.

This network allows only limited web access.

**UMass Lowell Guest Network Registration**

\* Your Name:   
Please enter your full name.

\* Email Address:   
Please enter your email address. This will become your username to log into the network.

Mobile Number:   
If you would like to receive your password via text message as well as email, please enter your current ten digit mobile number

Mobile Carrier:   
Choose your current mobile carrier.  
\*\*Note: Standard text message rates may apply.\*\*

\* Terms:  I accept the [terms of use](#)

\* required field

Already registered for a UMass Lowell Guest wireless account?  
[Click Here to Sign In](#)

## STEP 3

The details for your guest account are shown below. Please note that this account is only valid for 12 hours from the time of request. To gain access once the 12 hour window has passed, re-register through the guest portal and access will be granted again.

\*\* Note, your password has been sent to the email account, mobile device or both, given in the registration process.

UMass Lowell Guest Network Registration Receipt	
Guest's Name:	Rowdy the River Hawk
Phone Number:	1-978-934-5760
Account Username:	 Rowdy@gmail.com
Activation Time:	2022-06-16 11:53
Expiration Time:	Thursday, 16 June 2022, 11:53 PM

[Log In](#)

## STEP 4

Please login using your UMass Lowell Guest Self-Registration username and password. This is NOT your UMass Lowell email password. This is the username and password that was sent to the contact info you provided.

**UMass Lowell Guest Network Login**

Username:

Password:

Terms:  I accept the [terms of use](#)

Need a UMass Lowell Guest wireless account?

[Click Here](#)